

Payment Schedule

Option 1: Prepaid Tuition

Half of the yearly tuition must be paid on or before 8/10/23. The remaining half is due by 1/10/24. Parents can also pay the entire year's tuition on or before 8/10/23.

Option 2: Installments

10 equal payments from 8/10/23 to 5/10/24. An administrative fee of \$5/month is applied to each installment. See payment schedule below:

1st Installment	August 10, 2023
2nd Installment	September 10, 2023
3rd Installment	October 10, 2023
4th Installment	November 10, 2023
5th Installment	December 10, 2023
6th Installment	January 10, 2024
7th Installment	February 10, 2024
8th Installment	March 10, 2024
9th Installment	April 10, 2024
10th Installment	May 10, 2024

1st installment for both new and returning students is due on or before August 10, 2023. For new students, the one-month tuition deposit paid at registration must precede the 1st installment.

Payments are considered overdue after the 10th of each month. A \$20 late fee will be charged to the account for each overdue payment. There is a \$25 returned-check fee per occurrence plus any additional charges incurred by the bank.

If tuition has not been paid for 2 consecutive months, the family will be placed on probationary status and the student will be excluded from school until account is current.

Tuition Assistance

For students 12 years old and below, the Illinois Department of Human Services offers funding through the Child Care Assistance Program (CCAP) to qualifying families. This funding can be used for preschool tuition and before and after-school care. For more details on how to apply and how CCAP can be used, see PTCS' CCAP Information Handout.

On top of the 49-55% discounted tuition, PTCS has a limited amount of additional tuition assistance for families with financial need. The application deadline for Tuition Assistance is May 1, 2023.

Refund Policy

Non-Refundable Items

- New student assessment and registration fee
- Tuition deposit
- School supply fee and technology fee
- After school enrichment classes fees

Refundable Amounts for Withdrawal

For prepaid tuition: If the student withdraws after the start of the school year, one month after the student's withdrawal, tuition will be refunded for the subsequent months not attended excluding the tuition deposit. This policy is also applicable to Kids Korner and tutoring.



PUI TAK CHRISTIAN SCHOOL

Tuition Plan 2023-2024

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Pui Tak Christian School is a non-profit educational institution that serves the greater Chinatown community with affordable and quality private Christian education. PTCS deeply respects each child and promotes a love for learning. To provide quality education in Chicago more than \$14,000 is needed per student per year. We are grateful to our dedicated team and our many supporters who donate time and resources to make it possible for every student at PTCS to receive a 49-55% discounted tuition rate, as charted below.

Tuition and Annual School Fees

Annual Tuition			
	1st Child	2nd Child	3rd Child
Preschool Half Day	\$4,000 (\$5,000 with Lunch)	N/A	N/A
Preschool Full Day*	\$7,250	\$6,200	\$5,600
Elementary K-8th*	\$6,400	\$5,600	\$5,000

*Lunch included.

PTCS offers a Multi-Student Discount. The oldest student of a family is considered the 1st student. Half-day preschool students are not eligible for the Multi-Student Discount.

Annual School Fees	
Technology Fee Grades 1-5	\$130
Technology Fee Grades 6-8	\$150
Supplies Fee Preschool Half Day	\$60
Supplies Fee Preschool Full Day	\$80
Supplies Fee Elementary	\$100

Parents will be responsible for costs related to other school learning activities, such as field trips, special projects, etc.

Before School Care

Drop-Off Time	Cost / Year	Cost / Day
7:30 AM	\$900	\$10
8:00 AM	\$600	\$7

Late Pick-Up

Students should be picked up within 10 minutes of dismissal time (regular school day as well as extracurricular activities). A parent/guardian that has not picked up his or her child within 10 minutes (according to the school clock) after dismissal time will be charged a late pick-up fee. The charge for every 10 minutes is \$5.

After School Program

The After School Program provides students with a chance to engage in intellectual, social, and spiritual development outside the academic day. We seek to instill within each student a joy in learning and a heart for creativity. Students may choose to join Kids Korner, tutoring sessions, or enrichment classes.

Kids Korner	4:30 Pick-Up	5:30 Pick-Up
Annual	\$1,400	\$2,100
On Demand by Day	\$12 / Day	\$18 / Day
Tutoring	1:1 Session	
Each Session	\$35 / Hour	
Enrichment Classes		
Fall & Spring	See Brochure for Fees	

New Student Registration

Fee	Fee Cost	Payment Due
Assessment Fee	\$50	Due at assessment
Registration Fee	\$50	Due at registration
Tuition Deposit Per Child	One-Month Tuition	Due with enrollment

The tuition deposit will be credited to your child's last month tuition when s/he has completed the entire school year. A new student is not deemed enrolled until all paperwork, registration fee and tuition deposit are received.

School Uniform Pricing

The school has a mandatory school uniform policy.

	Preschool	Elementary
T Shirt		
Short Sleeve	\$10	\$12
Long Sleeve	\$12	\$14
Polo		
Short Sleeve	N/A	\$16
Long Sleeve	N/A	\$18
Jacket	\$30	\$30

\$2 is added for adult sizes.



**JOY IN LEARNING.
LOVE IN TEACHING.**

PUI TAK CHRISTIAN SCHOOL